

Dear Parents

**Re:**

I would like to thank you for your attendance at Parents' Evening last week. As discussed, a personalised intervention timetable has been created, for your child. {names} teachers have identified where {he/she} would benefit from extra study to ensure they are making progress in each subject. This timetable has started this week, Monday 25<sup>th</sup> September, and will continue throughout the year.

The timetable will be reviewed regularly. {name} will be moved between subjects if it is deemed {he/she} is making progress and it would benefit {him/her} to work somewhere else.

The timetable will run every day after school until approximately 4.30 (but they could be released earlier), and on Fridays until 1.30.

Please support us by insisting {name} attends this essential revision in this crucial year.

Thank you for your continued support.

Yours sincerely,  
Miss N Ellis  
Year 11 Progress Leader